

CITY OF New York Mills

M I N N E S O T A

28 Centennial 84 Dr. West Box H 56567 Phone (218) 385-2213 fax (218) 385-2315

CONDITIONAL USE/INTERIM USE PERMIT APPLICATION

Please complete in addition to Application for a Zoning Permit.

Definition. A Conditional Use is defined as a land use or development as defined by ordinance that would not be appropriate generally, but may be allowed with appropriate restrictions as provided by official controls, upon a finding that 1) certain conditions as detailed in the Zoning Ordinance exist, 2) the use or development conforms to the Comprehensive Land Use Plan of the City and 3) is compatible with the existing neighborhood. An Interim Use is a temporary use of property until a certain date or until the use is no longer permitted.

General Criteria and Requirements: Conditional and Interim Use Permits may be approved by a majority vote of the City Council, by a showing by the applicant that the standards and criteria stated in the City's Zoning Ordinance, and any conditions imposed by the City Council, will be satisfied. A public hearing shall be held, in the manner provided in the City's Zoning Ordinance. Conditions may be imposed as deemed necessary to protect the public interest. Please refer to the City Zoning Ordinance for specific criteria and requirements.

Name/Address/Phone Number of Applicant: _____

Legal Description of the tract of land involved: _____

The undersigned applies to allow: _____

How long do you plan to apply the proposed use to this property? _____

Supporting Documents: The following documentation shall be required for all applicants of a conditional/interim use permit. Please attach:

- _____ Notation on attached Map of area within 350 feet
- _____ List of Adjacent Property Owners within 350 feet
- _____ Evidence that the applicant has sufficient control over the tract to effectuate the proposed plan, including a statement of all the ownership and beneficial interests in the tract of land and the proposed development.
- _____ evidence of the financial capability of the applicant to complete the proposed development (if requested)
- _____ Plans drawn to convenient scale, showing the current zoning classification and existing land use of the tract and those tracts directly adjacent to it.
- _____ Location size, use and arrangement of the proposed buildings and existing buildings which will remain, if any
- _____ Proposed quantity and arrangement of off-street parking and loading spaces
- _____ Location of proposed entrance, exit, and circulation drives
- _____ Preliminary sketches of proposed structures and landscaping, including the general drainage plan for the developed tract
- _____ Pictures (if requested)

Administration:

A. Conditional Use/Interim Use Applications will require Zoning Committee review as well as City Council action after a public hearing. A non-refundable application fee must accompany all Use Applications. ***No application shall be considered complete and subject to review by the City until such fee is paid.*** In the event a special meeting and/or additional fees are necessary to cover the administrative costs incurred in reviewing, investigating and administering the application, such fees must be paid in advance, and shall be placed into a deposit account with the City, whereupon all expenses and fees relating to the application shall be deducted from the balance. At the culmination of the procedure, any excess funds may be refunded back to the applicant.

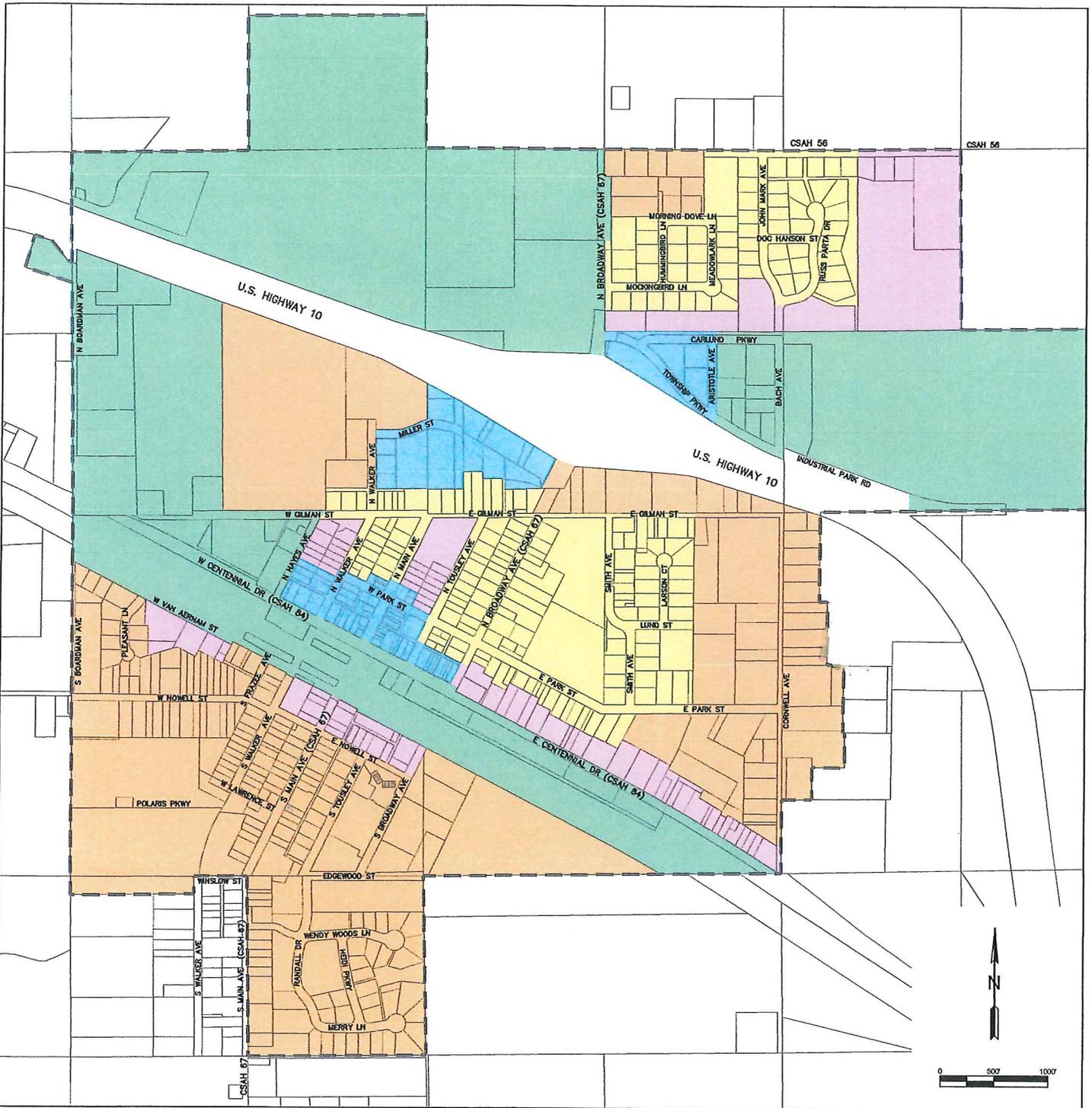
B. ***NO PERMIT WILL BE ISSUED to any applicant who is delinquent on any municipal utility fees, charges, taxes, special assessments, penalties, interest or other debts or obligations due to the City regarding any matter.***

C. by signing below, I agree to allow the Zoning Administrator, or his or her agent/s, the right at all reasonable times, to enter upon my private property for the purpose of administration and enforcement of the Zoning Ordinance. This includes the right to conduct inspections, investigations, sampling, test borings and other actions necessary in determining the approval or disapproval of this application.

D. Further, by signing below, I agree to contact the City Office upon completion of my project, if approved, to verify that the project has been completed to the specification stated and approved therein, and allow the Zoning Administrator to make a final inspection of the project.

Applicant

Signature: _____ Date _____



This is to certify that this is the official zoning map of the City of New York Mills.

Date: 3/14/17

Mayor: John Johnson

Clerk: Darlene Berry

ZONING LEGEND

- RA = RESIDENTIAL A
- RB = RESIDENTIAL B
- RBC = RESIDENTIAL B COMMERCIAL
- C = COMMERCIAL
- CI = COMMERCIAL INDUSTRIAL
- CORPORATE LIMITS



**CITY OF NEW YORK MILLS
ZONING MAP**

Date: March 10, 2017

Drawn By: MW

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