

**New York Mills Zoning Committee
Regular Meeting
February 28, 2017
12:45 p.m.**

CALL TO ORDER AND DETERMINATION OF A QUORUM

The regular meeting of the New York Mills Zoning Committee was scheduled for 12:45 p.m. in the Council Chambers of the City Hall, New York Mills, Minnesota, all members of the Committee having been notified of the meeting. A quorum was present.

Members Present: Chairperson Dianna Wallgren, Greg Imsande, Latham Hetland, Ken Peltier, Tim Johnson

Members Absent: Jann Lee, Mike Parta

Staff Present: Administrative Assistant Cheri Kopveiler, Zoning Administrator David Delaney

Call to Order: The regular February meeting of the New York Mills Zoning Committee was called to order at 12:47 pm by Chairperson Dianna Wallgren. **A quorum was present.**

Approval Minutes: **A motion was made by Greg Imsande to approve the minutes of the August 30, 2016 Public Hearing and meeting minutes, as well as the January 31, 2017 meeting minutes, seconded by Latham Hetland and carried without a dissenting vote.**

Old Business:

A. Summary of Ordinance and Map Amendments—

Chairperson Dianna Wallgren went over a summary of the changes proposed in the new zoning ordinance with committee members before the public hearing. She noted that Apex did a nice job on making a new zoning map for the City.

Recess for Public Hearing:

Meeting recessed for Public Hearing at 1:00 p.m. A Public Hearing was held to discuss the consideration of Zoning Ordinance No. 125, which if adopted shall repeal and replace Zoning Ordinance No. 118. A new Official Zoning Map will also be considered.

Meeting Resumed:

The Public Hearing was closed at 1:10 p.m., with the regular monthly meeting being reopened immediately afterward at 1:10 p.m.

Chairperson Dianna Wallgren asked for any further discussion on the proposed Zoning Ordinance and Official Map. Hearing none, she asked for a motion from the Committee.

A motion was made by Ken Peltier to recommend adoption of Zoning Ordinance No. 125 to the City Council as presented to be approved and put into effect. The motion was seconded by Tim Johnson and carried by unanimous vote, 5-0.

A motion was made by Tim Johnson to recommend that the proposed Zoning Map with amendments be adopted by the City Council as presented. The motion was seconded by Greg Imsande and carried by unanimous vote, 5-0.

Dianna Wallgren stated that the ordinance will go to Council for approval at their March 14, 2017 meeting. She thanked the committee for their hard work in updating and revising the ordinance over the past several years.

Zoning Administrator's Report:

Administrative Assistant Cheri Kopveiler reported that there have been three applicants for zoning permits for 2017 thus far. They consist of as a showroom addition to Lumber Depot, relocation of a sign by Flying Brass Firearms Service and remodeling and removal of a deck and storage shed by Paul & Diane Klinnert.

Next Meeting Date:

The next meeting of the Zoning Committee will determined by need and set at a later date.

Adjournment: The meeting was adjourned by Chairperson Dianna Wallgren at 1:20 p.m.

Respectfully Submitted by,

Cheri Kopveiler
Administrative Assistant/Zoning