

ORDINANCE NO. 86

AN ORDINANCE ESTABLISHING A NEW YORK MILLS ECONOMIC DEVELOPMENT
COMMISSION

The City Council of the City of New York Mills, Minnesota, does ordain as follows:

1. Title. This Ordinance shall be known and may be cited as the "New York Mills Economic Development Commission Ordinance".
2. Definitions: For the purpose of this ordinance, the following word and their derivations shall have the meanings as set out herein.
 - a. "Commission" is the New York Mills Economic Development Commission of the City as created by this Ordinance.
 - b. "Chairman" is the Chairman of the New York Mills Economic Development Commission as provided hereunder.
 - c. "Vice-Chairman" is the Vice Chairman of the New York Mills Economic Development Commission as provided hereunder.
 - d. "Secretary" is the Secretary of the New York Mills Economic Development Commission as provided hereunder.
 - e. "Planning Commission" is the City Planning Commission of the City of New York Mills.
3. Establishment. An Economic Development Commission is hereby established to be advisory to the Council and Planning Commission, which Economic Development Commission shall have the powers and duties hereinafter set forth.
4. Terms of Office. Of the members of the Commission first appointed, three shall be appointed for terms expiring in July of 1988, and four shall be appointed for terms expiring in July of 1989. Upon expiration of said initial terms, future appointees shall serve two year terms expiring in July of the appropriate year provided, however, that members shall continue their terms until new appointments or re-appointments to the Commission at its official meeting in June of each year or as soon thereafter as it is desired. Vacancies during the term shall be filled by the City Council for the unexpired portion of the term.
5. Qualifications. The Commission shall consist of the following: One City Council member; one Chamber of Commerce member; and five members of the community representing, but not limited to the Chamber of Commerce, Independent School District representative, a Banker, and the general public. The Mayor of the City, Otter Tail County Commissioner, State Representative and/or State Senator, and such other persons as the Commission shall appoint shall serve as ex-officio members of the Commission.
6. Removal of Members. The Council by a four-fifths vote of its members shall have the authority to remove any members of the Commission from office whenever, in its discretion, the best interest of the City shall be served thereby.
7. Meeting, Officers. The Commission will name its own officers to serve at its pleasure from the membership of the Commission.
 - a. Regular Meetings. The Commission shall meet publicly in regular session at least once each month at a time and place selected by a majority of its members.
 - b. Special Meetings. The Chairman or any three (3) members of the Commission shall have the authority to call a special

meeting of the Commission. Written notice of special meetings shall be given to all members at least twenty-four (24) hours prior to the time of the meeting unless the time and place for the special meeting is set at a regular meeting.

8. Commission Staff. The Commission shall receive such staff services of the City Clerk as approved by the City Council.

9. Rules and Procedures. The Commission shall adopt a set or rules to govern its own meetings and procedures. The rules may be amended from time to time, but only upon notice to all members that the said proposed amendments shall be acted upon at a specified meeting. A majority vote of the Commission shall be required for the approval of the proposed amendment.

10. Absence of Members. Absence from three consecutive regular meeting without the formal consent of the Commission shall be deemed to constitute a resignation of a member; and the vacancy thus created shall be filled thereafter by appointment of the City Council for the remainder of the term of the member so deemed to have resigned.

11. Power and Duties. The Commission shall have the following powers and duties:

- a. To confer with and advise the Council and Planning Commission on all matters concerning the industrial and commercial development of the City.
- b. To publicize, with the consent of the Council, the industrial and commercial advantage and opportunities of the City.
- c. To collect data and information as to the type of industries and commerce best suited to the City.
- d. To periodically survey the overall condition of the City from the standpoint of determining whether the City has a community climate for industry and to determine the general receptiveness of the City of particular types of industry.
- e. To publicize information as to the general advantages of industrial and commercial development in the community.
- f. To cooperate with all industries and businesses in the City and in the solution of any community problems which they may have, and to encourage the expansion, development and management of such industries and businesses so as to promote the general welfare of the City.
- g. To cooperate with any governmental economic development groups in the undertaking of necessary surveys and studies in the furtherance of commercial and industrial development and in negotiations and planning of economic development actions.
- h. To aid the Council and Planning Commission in the proper zoning and orderly development of areas suitable for industrial and commercial development.
- i. To develop, compile, coordinate and publicize information such as, but not limited to the following:



1. Existing industrial and commercial concerns with the City, their addresses, type of businesses, number of employees and whether each serves local, regional or national markets.
2. Available industrial and commercial sites including number of acres, approximate price, existing zoning and proximity to trackage and highways.
3. Available buildings for industrial and commercial operations, including type of building, number of square feet, existing zoning and proximity to trackage and highways.
4. Transportation facilities, including railroads, motor carriers, water transportation, air transportation and highway facilities.
5. Electric power available.
6. Fuels available for industrial and commercial use.
7. Sewage disposal facilities.
8. Water supply facilities.
9. Community facilities such as fire, police and educational.
10. Recreational facilities.
11. Going wage rate in the City for the trades, skilled, and semi-skilled and white collar workers.
12. Availability of labor.
13. General community attitude toward industrial and commercial expansion, development and attraction.
14. Experience and program of surrounding communities in regards to industrial and commercial expansion, development and attraction.
- j. To recommend to the Council and Planning Commission policies and particular actions in regards to industrial and commercial expansion development and attraction.
- k. To cooperate with and use the facilities of the Minnesota Department of Energy and Economic Development's Star Cities Program.
1. To cooperate and coordinate with property owners, realtors, Industrial Development groups, corporations, leasing companies and local lending institutions in defining available property and assembling financing packages for commercial and industrial prospects.
- m. The Commission shall have the power to appoint subcommittees of a size and nature it may deem necessary and may enlist the aid of persons and/or organizations who are not members of the Commission. The Commission shall have no power to make contracts, levy taxes, borrow money or condemn property, but shall have the full power and responsibility to investigate the necessity and recommend the taking of these and any other actions related to the industrial and commercial development by the Council and all other officers of the City responsible to formulate the terms of and the procedure for taking such action.

12. Annual Report. The Commission shall make a report to the City Council of its activities in December of each year.

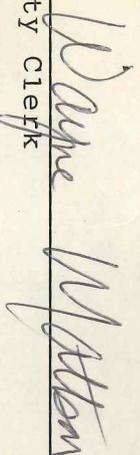
13. Severability. The various sections and provisions of this chapter are severable in the event any one or more of its sections or provision shall be found to be invalid or otherwise defective by a Court of competent jurisdiction, such invalidity or defect shall not operate to render other sections or provisions invalid.

This Ordinance shall become effective upon publication.

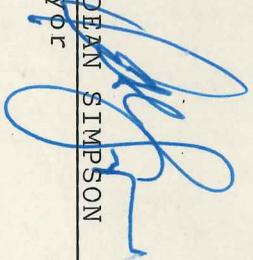
Adopted by the City Council of the City of New York Mills, Minnesota, this 14th day of July, 1987

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ATTEST:



City Clerk



S/DEAN SIMPSON
Mayor